

Oxford Library Board Meeting Minutes

August 2, 2025

Present: Jayne Keiser, Lauren Roberts, Colleen Bowers, Christine Luedtke, Jessica Arieux, Deb Kinney, Megan Dial-Lapcewich, and Billie Ruden.

Minutes: A motion was made and seconded by Dial-Lapcewich/Ruden to approve the June minutes. Motion carried.

Librarian Report - In July the library was open 125.5 hours with 425 patrons in the library, 44 computer users, 55.5 volunteer hours, 334 physical materials and 167 e-books were checked out. Eight new library cards were issued. 203 patrons attended the various programs in the library. There were 42 scavenger hunt cards and 54 craft bags were distributed in July.

Summer Reading Program - The Summer Reading program began on June 1 and ran through the end of July with BINGO sheets for all ages. Special summer programming included Mr. Sushi the Skunk, Barnyard Discoveries, Cartoonist Buck Jones, Snakes and Safety with US Army Corps of Engineers. Megan led story times, and Wacky Wednesdays continued through the summer. The number of Bingo sheets returned were similar to last year, and the summer reading program went well.

Johnson County Fair - The Oxford Library was part of the library booth at the Johnson County Fair in July.

FY2026 Budget - The fiscal year 2026 budget was discussed. A line for technology purchases was added. Johnson County will provide an additional \$700 in FY2026. The \$350 professional development funds will be provided by the City of Oxford so the \$350 will now be budgeted to book purchases. The City of Oxford will provide a 3% cost of living raise to the librarian and money for the new library window. The summer reading program is fully funded by donations.

Iowa Share Changes - The inter-library loan service provided by the State of Iowa will be reducing their deliveries to once a week (Thursdays). This service started in 2020. It has been used by library patrons and to obtain books for the book clubs.

Upcoming Library Closures - The library will be closed the first week in September (9/2 - 9/6) for the librarian's vacation. After a discussion on changing the library's hours for a six week period, it was decided to change Saturday hours to 11:00 am to 1:00 pm for six weeks due to a staffing issue for that time period.

Calyx Creek Lavender Littles - Calyx Creek's summer weekly children's program, Lavender Littles, is on Wednesday morning which interferes with the Oxford Library's story time also on Wednesday. During the school year the Calyx Creek children's programs will be once a month. Megan may do a story time station at Calyx Creek.

The next meeting will be Monday, September 8 at 6:30 P.M. at the library.

Motion made and seconded by Ruden/Dial/Lapcewich to adjourn the meeting. Motion carried.