

# **Oxford Library Board Meeting Minutes**

## **September 8, 2025**

**Present:** Jayne Keiser, Lauren Roberts, Colleen Bowers, Christine Luedtke, Jessica Arieux, Deb Kinney, Megan Dial-Lapcewich, and Billie Ruden.

**Librarian Report** - In August the library was open 126 hours with 339 patrons in the library, 44 computer users, 59 volunteer hours, 348 physical materials and 163 e-books were checked out. Two new library cards were issued. 162 patrons attended the various programs in the library. There were 52 scavenger hunt cards and 30 craft bags distributed in August.

**FY2025 Annual Survey** - Lauren presented the Oxford Library 2025 annual survey to the board. Some of the highlights were that the library door count increased by over one thousand patrons and over 500 patrons at the library's programs. There was an increase in donations to the library and more volunteer hours. Light Up Oxford was again the program with the largest attendance at the library. The annual survey will be shared at the next Oxford City Council meeting.

**Iowa Library Association** - The Iowa Library Association conference will be October 1 - 3 in Sioux City. Lauren will be attending which will be paid by professional development money.

**Calyx Creek Lavender Littles** - Calyx Creek's summer weekly children's program, Lavender Littles, was on Wednesday mornings. Megan did a story time station at Calyx Creek in August that was well attended. Megan to contact Calyx Creek regarding future story times there, but having story time at the Oxford library is her priority.

**Library Book Sale** - The library's fall book sale will be on Saturday, October 4 from 10 am to 3 pm. It will be during the Oxford Car Cruise.

**Costume Closet** - Costumes can be donated to the Oxford Library in September. A rack is needed for the costumes to be put in the rear of the library. The costumes will be available to check out during the book sale and afterwards in October.

**Fall Movie in the Park** - The fall movie in Creekside Park will be on October 18 beginning at 5 pm with set up starting at 3:30 pm. It will be a Halloween themed movie. Face painting, games, and popcorn will be offered. Volunteers are needed.

**Computer Grant Update** - Megan applied for three new computers for the Oxford library. The grant paperwork was submitted the first Friday in September. Three of the library's computer are no longer functional so the grant is needed.

The next meeting will be Monday, October 6 at 6:30 P.M. at the library.

Motion made and seconded by Ruden/Keiser to adjourn the meeting. Motion carried.

