

# Oxford Library Board Meeting Minutes

February 2, 2026

**Present:** Jayne Keiser, Lauren Roberts, Colleen Bowers, Christine Luedtke, Deb Kinney, Megan Dial-Lapcewich, Billie Ruden, and Jessica Arieux

**Minutes:** A motion was made and seconded by Ruden/Arieux to approve the December minutes. Motion carried.

**Librarian Report:** In January the library was open 115 hours with 308 patrons in the library, 240 physical materials and 203 e-books were checked out. There were 106 computer users, and 44.5 volunteer hours. Five new library cards were issued and 79 patrons attended the various programs in the library. There were 43 scavenger hunt cards, 3 coloring pages, and ten craft bags distributed in January.

**Director Endorsement Update:** For the Oxford library's accreditation, Lauren needs a master's in Library Science. She will continue working on this through online learning on the State of Iowa Library's website.

**Computer Usage:** Three computers were purchased in December and have been very popular. The computer usage has increased greatly, so Lauren has implemented timers to facilitate switching users.

**Winter Reading Program:** The winter reading program in January was successful with twenty reading bingo sheets turned in for prizes. It was a low key program that will be repeated next year. The grand prize of four Heartlander tickets was donated, and the winner will be drawn next week.

**Light Up Oxford:** Light Up Oxford Fun Night was held Friday, December 5, and was very successful with 528 patrons attending the event.

**Library Book Weeding:** Megan has been weeding out old books from the library's collection and has already filled several bins. She will also be weeding the DVD collection. The weeded books and DVDs can be purchased by the public at the April library book sale.

**Fiscal Year 2027 Funding:** The library will receive an additional \$500 in funding from the county due to counting the rural Oxford residents that use the library which were previously not counted. The library will receive funding of \$18,000 from Johnson County.

**Current and Future Library Strategic Plan:** Lauren indicated that around a half of the goals from the Library's strategic plan have been met this year. Since June of 2027 is the end of the time period for the strategic plan Lauren will find out if it can be updated or if another one will need to be done. Lauren will send the Board the Strategic Plan with the goals highlighted that she will be making a priority.

**Library Assistant:** A proposal will be made to the Oxford city council for a library assistant to help Lauren at approximately ten hours per week. Billie and Lauren to take the request to the mayor first.

The next meeting will be Monday, March 2 at 6:30 PM at the library.

Motion made and seconded by Ruden/Dial-Lapcewich