

# Oxford Library Board Meeting Minutes

## November 7, 2022

**Present:** Jayne Keiser, Billie Ruden, Lauren Roberts, and Elizabeth Spratt

**Absent:** Megan Dial-Lapcewich, Deb Kinney and Margaret Hennes

**Minutes** - A motion was made and seconded by Spratt/Keiser to approve the October minutes. Motion carried.

### **Librarian Report**

**Library Usage** - In October the library was open 73 hours with 304 patrons in the library, no computer users, 148 physical materials and 87 e-books were checked out. Three new library cards were issued. 212 patrons attended the various programs in the library. Twenty craft bags were distributed.

**Studebaker Day/Library Book Sale** - The Oxford Studebaker Day/Library Book Sale was a success with 143 people at the library for the sale. Many books were sold.

**Library Front Window** - Repair is needed to the seal on the front window as it leaks. There was a hard rain recently and Lauren observed the window leaking in several places. A council member indicated that caulking it should be done for now and a better fix be completed in the spring.

**School Outreach** - Lauren reached out to the new Clear Creek Amana Elementary librarian regarding partnering between the school library and the Oxford public library. She has also tried to contact the CCA High School librarian regarding a partnership as well. She would like to start a teen book club.

**Light Up Oxford** - Some of the activities planned for the library during the Light Up Oxford event include - Buddy the Elf reading to the children, build a hot chocolate station, snowflake ornament and snowman crafts, guessing games, winter wordle, candy cane game, and Christmas music bingo.

**Library Program Marketing** - It was proposed that the Oxford Library calendar be put on Google so it can be searched.

**Program Ideas** - Some new program ideas included - DVD contest, DIY night, craft community group, monthly STEM group challenge, non-fiction book club, teen book club, local author readings and special events. A community "think" group was discussed, and an entrepreneur series with small business members presenting their skills such as photography was proposed.

**Trainings** - Becky Heil, State of Iowa Library consultant, to provide a training at our December meeting.

**Strategic Plan** - There was discussion on how to “stimulate the imagination” which is in the library’s strategic plan. Lauren proposed starting a teen craft bag. Also changing up story time was discussed and how to appeal to different ages.

**Combining Oxford Public Library with the CCA School Library** - Becky Heil, consultant for the Iowa State Library provided information on why combining libraries is not a good idea. Lauren and other Oxford Library board members to attend the Council meeting to provide our input.

The next meeting will be Monday, December 5, 2022 at 6:30 P.M.

Motion made and seconded by Keiser/ Ruden to adjourn the meeting. Motion carried.