

# Oxford Library Board Meeting Minutes

## August 7, 2023

**Present:** Jayne Keiser, Deb Kinney, Lauren Roberts, Billie Ruden, Colleen Bowers, Elizabeth Spratt and Jessica Arieux

**Absent:** Megan Dial-Lapcewich

**Minutes:** A motion was made and seconded by Kinney/Bowers to approve the June minutes. Motion carried.

**Librarian Report** - In July the library was open 67.5 hours with 208 patrons in the library, 5 computer users, 184 physical materials and 117 e-books were checked out. Six new library cards were issued. 134 patrons attended the various programs in the library. Thirty craft bags and 30 coloring pages were distributed.

**Summer Reading Program /Library Programs** - The summer reading program runs June 1 through the end of July. The summer reading program and other summer library programming have been successful. There have been participants at almost every program. It's encouraging to see library attendance growing.

**Johnson County Library Funds/Reports** - Johnson County funds for the Oxford Library will be \$11,600 for the next fiscal year. Lauren has submitted the required fiscal year end reports to Johnson County.

**RAGBRAI** - The RAGBRAI fund raiser was a success. The free will donation for the drinks and snacks given out by the Oxford Library was \$1100. A possible use for the funds would be to buy event chairs. Another suggestion was to raise money for chairs from the fall book sale funds.

**ADA Accommodations** - The library had to use donated space for a few special events when the library space was too small. There was a complaint that the space (at Augusta Hall) was not ADA accessible. There was discussion on how to rectify this in the future. Suggestions were to provide a zoom option or to help the facility to attain ADA compliance. Lauren will talk to other library directors regarding this matter.

**Library Board Member** - Jessica Arieux is the new Oxford Library Board member. She replaces Margaret Hennes who resigned from the Library Board.

**Library Report at City Council Meetings** - Elizabeth Spratt volunteered to give the Library report at the City Council meeting for Lauren when she is the substitute city clerk while the city clerk is on maternity leave.

**Library Board Training** - The Library Board will be viewing two more Library Board Professional Development Videos during a future board meeting.

The next meeting will be Monday, September 11 at 6:30 P.M.

Motion made and seconded by Keiser/Ruden to adjourn the meeting. Motion carried.