

# Oxford Library Board Meeting Minutes

## November 4, 2024

**Present:** Jayne Keiser, Lauren Roberts, Colleen Bowers, Christine Luedtke, Jessica Arieux, and Billie Ruden

**Absent:** Deb Kinney and Megan Dial-Lapcewich

**Minutes:** A motion was made and seconded by Ruden/Bowers to approve the October minutes. Motion carried.

**Librarian Report** - In October the library was open hours with 553 patrons in the library, 59 computer users, 234 physical materials and 91 e-books were checked out. Three new library cards were issued. 324 patrons attended the various programs in the library. There were 17 craft bags, 15 coloring pages, and 68 scavenger hunt cards distributed in October.

**Johnson County Historical Society Spooky Program** - Lauren presented a Halloween themed program at Plum Grove Historical House in Iowa City on October 28. Lauren distributed an informational brochure about the Oxford Library at the event. The program went well.

**Movie & Craft In Creekside Park** - There was another movie and craft event in Creekside Park on October 12 at 5:00 pm. It had a spooky fun theme with painting pumpkins and participants could come in costumes. There was a photo spot for pictures, a balloon arch, glitter tattoos, and popcorn was provided by Hills Bank. The movie was "Hocus Pocus". It was a big success so it is anticipated that it will be done again next year.

**Space Planning Workshop** - Lauren attended a space planning workshop which was to help libraries be more efficient. The presenter indicated how he implemented the program into his library. Lauren gained ideas on how the Oxford Library could be reorganized for better utilization. She has reorganized the fiction section by integrating the new fiction into the regular fiction section. The new books are faced out with a few older books to highlight the books so people will look at them.

**Costume Closet** - The Oxford Library in conjunction with City Hall is starting a costume closet. The costume closet will be an "in and out" donation program. Donations are starting now for next year. The used costumes are to be donated to a box in City Hall in November and then donations will be requested again next fall.

**Iowa Legislators' Reception** - The Iowa legislators are invited to the Coralville Library on December 2 to a reception to discuss library issues. Lauren and Megan to attend this event.

**Light Up Oxford Fun Night** - The Light Up Oxford event will be similar to last year's event with a story time, coloring sheets, Christmas craft, Elf passport cards to be distributed, Billie's hats for sale, and holiday music bingo. Volunteers will be needed.

**University of Iowa Practicum Students** - The fall University of Iowa student helping Lauren will be done soon. Lauren will be interviewing a new student for the spring semester soon. She will be starting in January.

**Library Board Member** - Elizabeth Spratt resigned from the Oxford Library Board. The new Library Board member is Christine Luedtke.

**Oxford Library Closures** - The Oxford Library will be closed Thanksgiving week and December 21 - 31 for Christmas.

The next meeting will be Monday, December 2, at 7:00 P.M. via zoom.

Motion made and seconded by Ruden/Keiser to adjourn the meeting. Motion carried.