

Oxford Library Board Meeting Minutes

October 3, 2022

Present: Jayne Keiser, Megan Dial-Lapcewich, Billie Ruden, Lauren Roberts, Margaret Hennes, and Deb Kinney

Absent: Elizabeth Spratt

Minutes - A motion was made and seconded by Kinney/Dial-Lapcewich to approve the September minutes. Motion carried.

Librarian Report

Library Usage - In September the library was open 89 hours with 225 patrons in the library, no computer users, 198 physical materials and 82 e-books were checked out. Four new library cards were issued. 68 patrons attended the various programs in the library. Leftover craft bags from previous month were distributed.

Library Mural Commission - The library mural has been completed and looks great!

Library Backroom Storage/Paint - Lauren to close the library for a couple days this week to clean and organize the Library's backroom and to finish painting the outside rear of the building. The new shelving will be purchased from Lowes. She will need help sorting books for the book sale.

Studebaker Day/Library Book Sale - The upcoming Oxford Studebaker Day was discussed. There will be a table and cart out front for the library book sale. Pricing will be \$1.00 per book and \$5.00 per bag of books. The Library will also be a place to hold bags. There are Facebook ads and an event page advertising the event.

Library Front Window - Repair is needed to the seal on the front window as it leaks. A council member is contacting a company to give an estimate on fixing the window

Trivia Night - The Trivia Night went well. More trivia nights to come in the future either bi-monthly or one each season. If it becomes more popular it could be moved to The Legion. It was suggested that Marvel or Star Wars could be the next trivia topic. It was decided not to do the next one until January.

Holiday Closure - It was decided to close the library the week of Thanksgiving and the week between Christmas and New Year.

Library Program Advertising - The board brainstormed where to advertise library programs which included The Depot, Post Office, the library window, Oxford mom's and neighbor's Facebook groups, the digital book bag at the school and the water bill newsletter.

Trainings - The board to view online training in the future.

Strategic Plan - Lauren to review the Oxford Library Strategic Plan to see what has been achieved and what needs to be worked on in the future.

The next meeting will be Monday, November 7, 2022 at 6:30 P.M.

Motion made and seconded by Hennes/Kinney to adjourn the meeting. Motion carried.